



De Luz

Community Services District

BOARD OF DIRECTORS

MICHAEL ADAMS
DEBBIE ARDOLINO
MARIANN BYERS
ROBERT D'ALESSANDRI
RAYMOND W. JOHNSON

GENERAL MANAGER

JAMES E. EMMONS

**MINUTES
REGULAR MEETING
OF THE BOARD OF DIRECTORS
July 21, 2021
6:00 p.m.**

A. CALL TO ORDER & ROLL CALL

This regular meeting of the Board of Directors of the De Luz Community Services District was held at the DLCSD office, 41606 Date Street, Suite 205, Murrieta, CA on July 21, 2021. The meeting was held electronically by Zoom. The meeting was called to order by President Byers at 6:00 p.m. Those present at the meeting were as follows:

Directors Present:

Mariann Byers, President
Debbie Roberts, Vice President
Robert D'Alessandri, Treasurer
Michael Adams, Director (arrived at 6:05 p.m.)
Raymond Johnson, Director

Staff Present:

James Emmons, General Manager/Secretary
Ward Simmons, General Counsel
Theresa Snyder, Finance Manager
Dave Hunt, District Engineer
Ron Stein, District Project Engineer
Steve Libring, Traffic Engineer/Field Supervisor
Jessica Richards, Administrative Assistant

The flag salute was led by President Byers.

B. SHERIFF

Deputy Perez gave the Sheriff's Report for June 2021 and updated the Board on recent law enforcement activities. He reported on the continued eradication of marijuana plants, a report of stolen property. He also reported on a violent confrontation that happened at one of the District's "look-out" points, resulting in victims being hospitalized. Police are looking for suspects who may face charges for burglary, criminal threats, and conspiracy. He also indicated that he will continue to monitor the "look-out" locations and traffic on Sandia Creek Drive. The written report is on file with the District.

C. PUBLIC COMMENT

There was no public comment.

D. INFORMATION ONLY

The Statement of Investment Policy and the Financial Statements were received by the Board.

E. CONSENT CALENDAR

The Board discussed with Finance Manager Snyder and General Manager Emmons regarding the General Fund Claims in detail.

Motion was made by D'Alessandri, seconded by Johnson to approve the Consent Calendar as follows:

1. Minutes of the June 16, 2021 Regular Board Meeting
2. General Fund Claims for June 2021
3. Sheriff's Special Tax Claims for June 2021
4. Purchase Order No(s): 2021-04

AYES: Adams, Byers, D'Alessandri, Johnson, Roberts

NOES:

ABSENT:

ABSTAIN:

The motion was approved unanimously by roll call vote.

F. ROADWAY RECONSTRUCTION PROJECTS

District Engineer Hunt reported that the revised plans for the Sandia Creek/Via Vaquero projects have been submitted to the contractor for review. Murrieta Development (Contractor) is working on a new cost estimate for the project and the new figures will be presented to the Board at the meeting in August. There have been positive responses from the governmental agencies regarding the final review of the environmental permits. Hunt advised that he expects to have permits granted mid-September.

G. BUENA VISTA RECONSTRUCTION PROJECT

District Engineer Hunt reported that the sealed bid results were opened on July 12, 2021 and that it had been determined that the lowest bid was \$425,108.40 within the engineer's estimate at \$450,000. Prior to awarding the contract, Hunt advised that environmental permits still must be obtained, he has discussed this with the contractor regarding the project specifications and a review of the required environmental permits. Hunt will have more details to present at the Board meeting in August.

H. TRAFFIC SAFETY

Traffic Engineer Libring reported that the CMS sign is being rotated each week to different street to encourage drivers to exercise caution and watch their speeds. He reported that the Board of Supervisors approved a speed limit reduction from 55mph to 45mph on Rancho California Road and Avenida Del Oro Road. He reported that staff is continuing to backfill shoulders throughout the District and continues to follow up with homeowners regarding vegetation

trimming along their property frontage. He reported that staff has cleared La Cruz Fire Refuge area of debris so that residence have an escape route in the event of a fire.

I. COMMITTEE REPORTS

ENGINEERING COMMITTEE

Director Roberts reported that the Engineering Committee met on July 13, 2021. The committee discussed the status of the Sandia Creek and Via Vaquero projects as well as the Buena Vista project. Roberts explained that the information was presented by District Engineer Hunt. Roberts also reported that the District Traffic Safety and Maintenance reports were presented by General Manager Emmons and Traffic Engineer Libring and the engineers brought the Board up to date with the most current information presented previously in this meeting.

FINANCE COMMITTEE REPORT

Director D'Alessandri reported that the Finance Committee met on July 20, 2021. The committee reviewed and discussed the monthly fund statements, investment earnings and the annual audit.

LEGISLATIVE COMMITTEE REPORT SB415

Presidents Byers reported that General Manager Emmons met with Supervisor Kevin Jefferies' Chief of Staff Jeff Greene and Legislative Assistant Samantha Stilwell to discuss SB415 and to help them have a better understanding of what the District would like to accomplish in pursuing SB415. President Byers also reported that General Manager Emmons attended a scheduled meeting with LAFCO's Executive Officer Gary Thompson to discuss the Municipal Service Review for the District. Byers stated that the Committee will have more details to report at the next Board meeting in August.

J. GENERAL MANAGER REPORTS

General Manager Emmons gave notice of the General District Election that will be held on November 2, 2021. He advised that Mr. Charles Bowman has taken out nomination documents, however, no one has filed with the Registrar of Voters. The written report is on file with the District.


K. LEGAL COUNSEL MATTERS


General Counsel Simmons provided an update to the Board on the State Farm case, informed the Board that the Governor extended the Brown Act waiver through September 30, 2021, and that it is time for the General Managers Evaluation, which he will coordinate with staff to begin.

ADJOURNMENT

There being no further business, President Byers adjourned the meeting at 7:14 p.m.

ATTEST:


James E. Emmons, Secretary
De Luz Community Services District


Mariann Byers, President
De Luz Community Services District